School Premises Regulations

Arrangement of Regulations

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School Premises Regulations

made under section 22

1. These regulations may be cited as the School Premises Regulations.

2. These regulations shall apply to any school premises erected after the coming into force of these regulations, and, at the discretion of the Minister, to any school premises existing at such date.
Provided that in exercising his discretion the Minister, in the
case of any school premises erected prior to the coming into force
of these regulations which complied with the regulations then in force,
shall not require the owner of such premises to alter them structur-
ally before the first day of January, 1968.

Size of classrooms.

3. (1) Every classroom shall have an area of not less than 1.5
square metres of floor space for every pupil on the class register.
(2) Every classroom shall have a mean height of not less than three
metres and shall at no point have a height less than 2.25 metres.
(3) Every classroom shall have a breadth of not less than 5.5 metres.

Seating.

4. School seats, desks and blackboards shall be of types and sizes
approved by an Education Officer.

Lighting and ventilation.

5. The total area of windows in any classroom capable of opening
to the external air shall be not less than one eighth of the floor area
of the room, and all windows shall be so placed that the top of the
window opening shall not be more than 0.6 metres from the ceiling.

Cleanliness.

6. (1) All school premises, furniture and equipment shall be kept
clean and maintained in a good state of repair.
(2) Every school compound shall be kept clean.

Latrines.

7. (1) All latrine accommodation shall be of a type approved by
the Minister, and if not of the septic tank type, shall be provided in
a building or buildings completely separated from the main school
building.
(2) Separate latrine accommodation shall be provided for each sex.
(3) The number of latrines to be provided shall be as follows—
(a) for schools which are boarding establishments, one for every
fifteen pupils or fraction of such number which the school can
ordinarily accommodate for purposes of residence:

Provided that a reduction to not less than one-third in
the number of latrines required for males under this regu-
ation may be made, if urinal accommodation, in the ratio of one
stall or at least 0.6 metres of channel length for every twenty-
five males or fraction of such number is provided;
(b) for schools which are not boarding establishments one for every twenty-five pupils or fraction of such number up to one hundred pupils which the school can ordinarily accommodate and above one hundred one for every forty pupils or fraction of such number:

Provided that a reduction to not less than one-third in the number of latrines required for males under this regulation may be made if urinal accommodation, in the ratio of one stall or at least 0.6 metres of channel length for every twenty-five males or fraction of such number is provided;

(c) for schools which are both boarding and day pupils establishments the number of latrines to be provided shall be computed in the manner laid down in sub-paragraphs (a) and (b) of this paragraph for boarding and day pupils respectively, and the two figures so obtained shall then be aggregated.

(4) (a) No pail latrines shall be provided for any school which is a boarding establishment.

(b) Where pail latrines are provided for schools which are not boarding establishments, the number of pails provided shall be in the ratio of one pail for every twelve pupils or fraction of such number up to forty-eight pupils which the school can ordinarily accommodate and above forty-eight, one for every twenty-four pupils or fraction of such number.

(5) So far as may be practicable, no dormitory in any boarding establishment shall be situated more than eighteen metres from a latrine and no other school building used or intended to be used by pupils shall be situated more than forty-five metres from a latrine.

(6) Separate latrine accommodation shall in all cases be provided for teachers, and if teachers of different sexes are employed separate latrine accommodation shall be provided for each sex.

(7) Separate latrine accommodation shall in all cases be provided for domestic staff, and if domestic staff of different sexes are employed separate latrine accommodation shall be provided for each sex.

(8) All latrine accommodation shall be so constructed as to secure privacy and with the entrances for females effectively screened from those for males, and every latrine shall be provided with a door and with a partition which shall be sufficiently high to secure privacy.

(9) All urinal stalls and channels shall be constructed of glazed...
material and shall be fitted with a flushing apparatus.

(10) In any school where there is a kitchen, latrine accommodation shall be situated not more than forty-five metres from such kitchen.

Water.

8. In every school and in all boarding accommodation sufficient and wholesome water shall be provided for drinking and for all other purposes of the school or boarding accommodation.

Playgrounds.

9. At every school where in the opinion of the Director such provision is practicable, adequate playground accommodation shall be provided.

Gardens and farms.

10. In the case of schools in rural areas, such space as may be required by the Director shall be provided for the purposes of a school garden or farm or both.

Use of school premises.

11. No school premises shall be used in any manner which may in any way interfere with the regular use of the premises for school purposes.

Dormitories.

12. (1) In every boarding establishment there shall be provided separate sleeping accommodation for the boarders in the form of dormitories and such dormitories shall be in addition to the classrooms.

(2) Separate dormitory accommodation shall be provided for pupils of each sex who are over seven years of age.

(3) (a) In every dormitory there shall be not less than one metre between any two beds, and a floor area of not less than 4.5 square metres shall be provided for each bed.

(b) Where there are two or more lines of beds in a dormitory an unobstructed passageway of at least two metres in width shall be maintained between the lines of beds.

(c) All beds shall be so constructed as to permit of regular and efficient cleansing.

(d) All beds shall be supplied with a mosquito net.

Accommodation for meals.

13. In every boarding establishment separate accommodation shall be provided where the pupils shall eat their meals, and such accommodation shall not communicate with any dormitory save by a properly lighted and ventilated passage, and shall be so constructed as to ensure
a minimum floor area of one square metre for each pupil using the room at any one time.

14. In every boarding establishment there shall be provided and maintained to the satisfaction of the Director sufficient and suitable kitchen accommodation, including adequate arrangements for the storage and preparation of food, the cleansing of food, and the disposal of sullage water, refuse and garbage.

15. (1) Wash-basins shall be provided in the following ratio—
(a) for schools which are boarding establishments one for every fifteen pupils or fraction of such number which the school can ordinarily accommodate for purposes of residence;
(b) for schools which are not boarding establishments one for every twenty-five pupils or fraction of such number up to one hundred pupils which the school can ordinarily accommodate, and above one hundred, one for every forty pupils or fraction of such number.

(2) For schools which are both boarding and day pupil establishments the number of wash-basins to be provided shall be computed in the manner laid down in sub-paragraphs (a) and (b) of this paragraph for boarding and day pupils respectively, and the two figures so obtained shall then be aggregated.

(3) In all buildings used for latrine accommodation, wash-basins shall be provided, and shall be placed adjacent to the exits from such buildings.

16. (1) In every school there shall be provided at least one first aid box.

(2) A first aid box shall be provided either inside of, or outside of and adjacent to, every science laboratory and school workshop.

(3) Every first aid box shall be maintained and equipped at all times to the satisfaction of an Education Officer.

17. In any school which can ordinarily accommodate more than one hundred pupils, the Minister may require the provision of a suitable room for medical inspection and treatment of pupils and such room shall not be used for any other purpose, and shall contain a wash-basin.
18. (1) In every boarding establishment there shall be provided a sick room containing one bed for every thirty pupils or fraction of such number which the school can ordinarily accommodate for purposes of residence:

Provided that where in the opinion of the Director the school is sufficiently near to a hospital, this ratio may be reduced to one bed for every forty pupils or fraction of such number.

(2) In every boarding establishment where the total number of pupils exceeds one hundred, a separate isolation room shall be provided.

(3) In the case of boarding accommodation for pupils of both sexes who are over seven years of age each sex shall have separate sick room accommodation.

(4) Wash-basins and latrines shall be provided for the sick room in the ratio of one of each for every four beds or fraction of such number, and additional provision in the same ratio shall be made for the isolation room.

(5) There shall be not less than two metres between any two beds, and a floor area of not less than ten square metres shall be provided for each bed.

19. Where in any school a hall is provided for occasional assembly of the pupils, the minimum amount of floor area shall be 0.5 square metre per pupil which the school can ordinarily accommodate.

20. Where classrooms or other school buildings are used during the hours of darkness, adequate artificial lighting shall be provided to the satisfaction of the Director.

21. (1) Where school buildings of whatsoever kind are of more than one floor, every floor shall be provided with at least two independent exits, such exits being not less than 1.5 metres wide by two metres high, clear opening and where exits are provided with doors such doors shall open outwards.

(2) All dormitories shall be provided with at least two exits placed one at each opposite end of the dormitory, such exits being not less than 1.5 metres wide by two metres high, clear opening, and shall be fitted with doors opening outwards.
(3) Where a hall is provided for the occasional assembly of pupils, such hall shall be provided with at least two independent exits, such exits being not less than 1.5 metres wide by two metres high, clear opening and where exits are provided with doors, such doors shall open outwards, and be provided with crash openings.

(4) Exit doors shall be hung in two leaves, and shall not be fitted with bolts or other fastenings on the outside of such doors.

(5) Exit doors shall not open immediately upon a step or steps, but a landing of at least one metre in depth shall be provided between any step or steps and the door.

22. In every school there shall be provided to the satisfaction of an education officer fire fighting equipment.

23. (1) No corridor or staircase shall be of less width than 1.5 metres.

(2) All staircases shall have treads of not less than twenty-five centimetres in width and risers of not more than sixteen centimetres in height, and nosings shall not be permitted.

(3) Effective hand rails shall be provided on each side of the staircase.

(4) No flight of stairs shall consist of more than twelve steps, without the provision of a landing of at least 1.5 metres in width. A landing shall be provided wherever a staircase changes its direction, and winding staircases shall not be permitted.

(5) All corridors and staircases shall be kept free from obstruction at all times.

(6) All staircases and corridors shall be lighted and ventilated to the satisfaction of the Director.